

DATE: March 21, 2016
TO: RMC Governing Board
FROM: Mark Stanley, Executive Officer
SUBJECT: Item 7B: Capital Outlay & Support Budget

BACKGROUND: This report includes information on both the RMC capital outlay and support budgets and expenditures.

Capital Outlay

The Capital Outlay report contains information on the total capital outlay funds appropriated, encumbered and remaining from Propositions 40, 50, 84 and 13. For a detailed report on each approved grant and associated fund level, please refer to Item 9 on the agenda, Cumulative Grant Project Status Summary.

This report reflects balances as of February 29, 2015.

(A)	(B)	(C)	(D)	(E)	(F)
Bond	Allocation	Encumbered	Approved Pending Encumbrance	Projects Pending Board Approval	Balance
Prop 13	\$460,000	\$460,000	\$0	\$0	\$0
Prop 40	\$39,200,000	\$39,200,000	\$0	\$0	\$0
Prop 50	\$19,600,000	\$18,958,779	\$0	\$0	\$641,221
Prop 84	\$46,700,000	\$41,546,448	\$2,503,225	\$0	\$2,650,327
Prop 1	\$10,200,000	\$0	\$0	\$0	\$10,200,000
Totals	\$115,960,000	\$100,165,227	\$2,503,225	\$0	\$13,291,548

Highlights:

The Open End Programmatic fund structure approved by the governing board in March 2012 provides the opportunity to evaluate projects considered for future funding individually. Project considered for funding have an association with the RMC list of programs and projects, of significant merit and having undergone evaluation for eligibility. Each project will get evaluated on an individual bases until such time as a request for proposals process is complete and approved by the RMC Governing Board. Such process is currently in effect. A request for projects was authorized September 28, 2015 and closed January 4, 2016 with anticipated award of projects in March 2016.

Projects Pending Encumbrance:

RMC14003-Willowbrook Walking Path Compton Creek Project- In October 2013, the Los Angeles Conservation Corps submitted a grant proposal to the Strategic Growth Council for the Willowbrook Walking Path Compton Creek project located in the unincorporated area of Los Angeles County, bordering the City of Compton. The funding request was for a total of \$798,815 and included the extension of the Willowbrook Walking Path, creating a ½ mile linear park along the Compton Creek. This project is an extension of an existing walking path around Carver Park funded by RMC.

For the Willowbrook Walking Path grant application, the Rivers and Mountains Conservancy was listed as one of the three partners that would each provide a matching grant in the amount of (\$300,000) including the office of the 2nd Supervisorial District and the State of California Coastal Conservancy. The total project amount is \$1,698,815 and the grantee has been notified that their grant was approved in the amount of \$798,815. (\$300,000)

RMC14004-Rio Hondo Trail Acquisition Project- This project consists of acquiring of up to 11 acres fee simple land and/or up to 22 acres of conservation easement for open space, wildlife habitat conservation, and allow for future trailhead development adjacent to the Rio Hondo tributary of the Los Angeles River. The subject property is immediately adjacent to an active restoration effort and along with this acquisition will further conserve habitat capable of supporting a significant California gnatcatcher population of this federally threatened species. (\$1,000,000)

RMC15110-Los Angeles River Revitalization Corporation- The project is part of an effort to create a unique identity and multi-use benefits for the 51 mile length of the Los Angeles River, while maintaining flood control capacity. The LA River Revitalization Corporation (LARRC) has been building momentum around this effort along with a core technical team including Gehry Partners, OLIN Landscape, and Geosyntech. The goal is to develop an integrated design and technical analysis along the entire 51-mile length of the LA River and create a range of river interventions and multi-benefit capital improvement projects. (\$500,000)

RMC15111- Azusa Foothill Acquisition- The WCA proposes to complete pre-acquisition activities, including due diligence review, and the acquisition of approximately 40 acres of foothill open space, referred to herein as Assessor Parcel No. 8684-024-036. The parcel is approximately 40 acres of undeveloped open space located within the unincorporated Los Angeles County in the San Gabriel Mountains above the northern portion of the City of Azusa, please see the vicinity map included as Exhibits A, B and C. The proposed acquisition of APN 8684-024-036 preserves one of the last remaining undeveloped private property along the foothill's urban-wildlife interface between the San Gabriel Valley and the San Gabriel Mountains National Monument, which includes the protection and preservation of existing natural habitat and native floral and faunal biodiversity. The acquisition of this parcel would fulfill the WCA's goals for the purpose of watershed restoration, community-driven stewardship, and suitable low-impact recreation. Transfer of this property to the public would also provide for conservation ownership that would protect significant natural and scenic resources, and help to preserve critical landscape connections to close-by conservation lands, including the WCA River Wilderness Park. (\$53,225)

RMC15112- San Gabriel Lower Los Angeles Rivers Watershed Program- Under the original 2008-2014 Watershed Coordinator Program the WCA provided invaluable services to advance the mission of the Rivers and Mountains Conservancy (RMC). WCA proposes to apply for funding from the RMC to again dedicate staff time to critical initiatives and projects integral to the efforts of the RMC. (650,000)

Support Budget and Expenditures

Fiscal Year 2015/16 Support Expenditures Report: The attached Exhibit A outlines projects that have received advance funds. Each project that receives advance funds must reconcile upon expenditure. The attached Exhibit B “Fiscal Year Support Expenditures” report assists the RMC in tracking allocated income and expenditures for each fiscal year. The revenue section of the report delineates the four fund sources for operations: the Environmental License Plate Fund, Propositions 40, 50 and 84. The reports include expenditures that have been processed and sent to Contracted Fiscal Services for payment.

The expense report displays and tracks the administrative and operation expenses for the RMC. The report includes Personnel Services and Operating Expenses/Equipment. The cumulative contract report for the support budget is attached as Exhibit C. This report includes contracts executed under the Executive Officer’s Discretionary Approval for under \$10,000.00 and those over \$10,000.00 that have been approved by the RMC Board.

Report on Advance Funds – Exhibit A
Support & Operations – Exhibit B
Contracts – Exhibit C

FY 15-16
Mar-16

Exhibit A:
RMC ADVANCE FUNDS REPORT

RMC Project Number	Project Name	Grantee	Total Funds Granted from RMC	Advance Amt. Requested	Advance Check Requested from Controller*	Advance Check Received from Controller*	Remaining balance from advance request	Deadline for Expenditure of Advance	Status
RMC3609	Duck Farm Phase 1A Implementation	Watershed Conservation Authority	\$5,800,000.00	\$324,000.00	5/14/2015	7/13/2015	\$107,437.00	3/31/2016	Advance check received; Balance remaining to be expended by 3/31/2016.
RMC09105	San Gabriel River Confluence	Watershed Conservation Authority	\$770,584.00	\$122,131.49	3/26/2015	6/15/2015	\$103,056.00	3/31/2016	Advance check received. Balance remaining to be expended by 3/31/2016.
RMC13006	Citrus Grove Heights Bike Stop Project	Watershed Conservation Authority	\$30,000.00	\$20,500.00	3/10/2014	4/2/2014	\$13,571.00	3/31/2016	Advance check received. Balance remaining to be expended by 3/31/2016.
RMC14001	River Wilderness Park Entry	Watershed Conservation Authority	\$455,998.00	\$274,295.00	12/17/2014	1/21/2015	\$189,913.00	3/31/2016	Advance check received. Balance to be expended by 3/31/2016.
RMC15102	Roberts Canyon Foothill Area Acquisition	Watershed Conservation Authority	\$52,500.00	\$5,000.00	5/13/2015	7/20/2015	\$2,978.00	3/31/2016	Advance check received. Balance remaining to be expended by 3/31/2016
RMC15106	Emerald Necklace Master Plan Project	Watershed Conservation Authority	\$31,000.00	\$16,000.00	7/9/2015	11/6/2015	\$9,751.00	3/31/2016	Advance check received Balance to be expended by 3/31/2016.

K:\Accounting\Advances\Tracking Report\RMC Advances 15-16\Advance Tracking Report 15-16

Exhibit B

**RIVERS AND MOUNTAINS CONSERVANCY
FY 2015-2016**

Date of Report 21-Mar-16

REVENUE				
ITEM	BUDGET	FUND #	% Exp.	Balance
ENVIRONMENTAL LICENSE PLATES	369,000	0140	38%	
PROPOSITION 40	154,000	6029	16%	
PROPOSITION 50	159,000	6031	16%	
PROPOSITION 84	95,000	6051	10%	
PROPOSITION 1	200,000	6083	20%	
TOTAL REVENUE	977,000		100%	

EXPENSES						Month	FY Completed
						February	67%
ITEM	BUDGET	TOTAL EXPENDITURES TO DATE	ENCUMBRANCE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	
PERSONNEL SERVICES	500,000	210,000		290,000	58%	42%	

Operating Expenses and Equipment

General Expense

206	Miscellaneous Office Supplies	500	0	500	100%	0%
207	Freight and Drayage	0	0	0		
213	Clerical and nonprofessional services	0	0	0		
215	Advertising	2,200	0	2,200	100%	0%
217	Meetings, conferences, and exhibits	500	0	500	100%	0%
223	Library purchases	5,500	0	5,500	100%	0%
226	Minor equipment	500	0	500	100%	0%
227	Office equipment rental, maint., & repair	700	0	700	100%	0%
239	Noc-Serv/Rent-Gen	0	0	0		

Printing

243	Photocopy	0	0	0		
244	Office copier expense (rental, maint.)	2,800	0	2,800	100%	0%
245	Printed forms and stationary	0	0	0		
246	Office Copier Supplies	2,500	1,479	1,021	41%	59%
248	Printing - Not Otherwise Classified	0	0	0		

Communications

252	Cell phones, PDAs, pagers	1,500	383	1,117	74%	26%
253	Central communication	0	0	0		
255	Messenger services	500	0	500	100%	0%
257	Telephone	2,000	458	1,542	77%	23%
258	Communications -Not Otherwise Classified	2,000	754	1,246	62%	38%
259	Maintenance	0	0	0		

Postage

262	Postage, stamps, stamped envelopes, etc.	0	0	0		
263	Postage Meter (rent, repair, refills, supplies)	2,000	411	1,589	79%	21%
268	NOC Postage	100		0		

Travel: In-State

292	Per Diem	0	0	0		
293	State Vehicle - General Services	5,000	702	4,298	86%	14%
294	Commercial Air Transportation	4,000	470	3,531	88%	12%
295	Other Transportation	0	0	0		
296	Private Car	0	0	0		
297	Rental Car	0	0	0		
301	Taxi and Shuttle Service	200	83	117	59%	41%
308	Travel - Not Otherwise Classified	0	0	0		

Training

332	Tuition and Registration Fees	0	0	0		
333	Training Films and Slides	0	0	0		

Facilities Operation

344	Janitorial Services	0	0	0		
345	Security	0	0	0		

Item 7B

ITEM		BUDGET	TOTAL EXPENDITURES TO DATE	ENCUMBRANCE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)
346	Recurring Maintenance Services	500	0		500	100%	0%
343	Rent, Buildings and Grounds	48,500	0		48,500	100%	0%
348	Waste Removal	0	0		0		
352	Special Repairs	0	0		0		
358	Noc-Serv	0	0		0		
Utilities							
362	Electricity	0	0		0		
365	Propane	0	0		0		
367	Water	0	0		0		
372	Sewer	0	0		0		
378	Utilities - Not Otherwise Classified	0	0		0		
Professional Services							
382	Interdepartmental Professional Services	13,000	0		13,000	100%	0%
383	Accounting Interdepartment	140,000	0		140,000	100%	0%
396	Attorney General	12,000	4,505		7,495	62%	38%
398	Other Interdepartmental	1,500	50		1,450	97%	3%
418	External Professional Services	183,000	8,688		174,313	95%	5%
419	Reimb EXP-non-taxa	0	0		0		
434	Interagency Agreement	0	0		0		
Information Technology							
435	IT - Not Otherwise Classified		0		0		
436	Supplies	0	0		0		
445	Software	0	0		0		
446	Hardware	0	0		0		
448	Internet Service Provider	4,000	715		3,285	82%	18%
449	Electronic Waste and Disposal Fees	0			0		
Central Administration Services							
438	Pro Rata	42,000	0		42,000	100%	0%
451	Equipment	0	0		0		
522	Law Enforcement Material	0	0		0		
525	Gasoline	0	0		0		
535	Towing	0	0		0		
OPERATIONS SUBTOTAL		477,000	18,697	0	458,203	96%	4%
TOTAL EXPENSES		977,000	228,697	0	748,203	77%	23%

