

DATE: July 25, 2016
TO: RMC Governing Board
FROM: Mark Stanley, Executive Officer
SUBJECT: Item 7B: Capital Outlay & Support Budget

BACKGROUND: This report includes information on both the RMC capital outlay and support budgets and expenditures.

Capital Outlay

The Capital Outlay report contains information on the total capital outlay funds appropriated, encumbered and remaining from Propositions 40, 50, 84 and 13. For a detailed report on each approved grant and associated fund level, please refer to Item 9 on the agenda, Cumulative Grant Project Status Summary.

This report reflects balances as of June 30, 2016.

(A)	(B)	(C)	(D)	(E)	(F)
Bond	Allocation	Encumbered	Approved Pending Encumbrance	Projects Pending Board Approval	Balance
Prop 13	\$460,000	\$460,000	\$0	\$0	\$0
Prop 40	\$39,200,000	\$39,200,000	\$0	\$0	\$0
Prop 50	\$19,600,000	\$18,958,779	\$0	\$0	\$641,221
Prop 84	\$46,700,000	\$43,049,673	\$1,000,000	\$0	\$2,650,327
Prop 1	\$10,200,000	\$0	\$0	\$0	\$10,200,000
Totals	\$116,160,000	\$101,668,452	\$1,000,000	\$0	\$13,491,548

Highlights:

The Open End Programmatic fund structure approved by the governing board in March 2012 provides the opportunity to evaluate projects considered for future funding individually. Project considered for funding have an association with the RMC list of programs and projects, of significant merit and having undergone evaluation for eligibility. Each project will get evaluated on an individual basis until such time as a request for proposals process is complete and approved by the RMC Governing Board. Such process is currently in effect. A request for projects was authorized September 28, 2015 and closed January 4, 2016 with anticipated award of projects in March 2016.

Projects Pending Encumbrance:

RMC14004-Rio Hondo Trail Acquisition Project- This project consists of acquiring of up to 11 acres fee simple land and/or up to 22 acres of conservation easement for open space, wildlife habitat conservation, and allow for future trailhead development adjacent to the Rio Hondo tributary of the Los Angeles River. The subject property is immediately adjacent to an active restoration effort and along with this acquisition will further conserve habitat capable of supporting a significant California gnatcatcher population of this federally threatened species.
(\$1,000,000)

Support Budget and Expenditures

Fiscal Year 2016/17 Support Expenditures Report: The attached Exhibit A outlines projects that have received advance funds. Each project that receives advance funds must reconcile upon expenditure. The attached Exhibit B “Fiscal Year Support Expenditures” report assists the RMC in tracking allocated income and expenditures for each fiscal year. The revenue section of the report delineates the four fund sources for operations: the Environmental License Plate Fund, Propositions 40, 50 and 84. The reports include expenditures that have been processed and sent to Contracted Fiscal Services for payment.

The expense report displays and tracks the administrative and operation expenses for the RMC. The report includes Personnel Services and Operating Expenses/Equipment. The cumulative contract report for the support budget is attached as Exhibit C. This report includes contracts executed under the Executive Officer’s Discretionary Approval for under \$10,000.00 and those over \$10,000.00 that have been approved by the RMC Board.

Report on Advance Funds – Exhibit A

Support & Operations – Exhibit B

Contracts – Exhibit C

Exhibit A: RMC ADVANCE FUNDS REPORT

FY 16-17
Jul-16

RMC Project Number	Project Name	Grantee	Total Funds Granted from RMC	Advance Amt. Requested	Advance Check Requested from Controller*	Advance Check Received from Controller*	Remaining balance from advance request	Deadline for Expenditure of Advance	Status
RMC3609	Duck Farm Phase 1A Implementation	Watershed Conservation Authority	\$5,800,000.00	\$324,000.00	5/14/2015	7/13/2015	\$63,179.71	8/31/2016	Advance check received; Balance remaining to be expended by 8/31/2016.
RMC09105	San Gabriel River Confluence	Watershed Conservation Authority	\$770,584.00	\$122,131.49	3/26/2015	6/15/2015	\$73,486.15	8/31/2016	Advance check received. Balance remaining to be expended by 8/31/2016.
RMC13006	Citrus Grove Heights Bike Stop Project	Watershed Conservation Authority	\$30,000.00	\$20,500.00	3/10/2014	4/2/2014	\$3,874.85	8/31/2016	Advance check received. Balance remaining to be expended by 8/31/2016.
RMC14001	River Wilderness Park Entry	Watershed Conservation Authority	\$455,998.00	\$274,295.00	12/17/2014	1/21/2015	\$58,903.68	8/31/2016	Advance check received. Balance to be expended by 8/31/2016.
RMC15102	Roberts Canyon Foothill Area Acquisition	Watershed Conservation Authority	\$52,500.00	\$5,000.00	5/13/2015	7/20/2015	\$2,972.00	8/31/2016	Advance check received. Balance remaining to be expended by 8/31/2016
RMC15106	Emerald Necklace Master Plan Project	Watershed Conservation Authority	\$31,000.00	\$16,000.00	7/9/2015	11/6/2015	\$6,482.23	8/31/2016	Advance check received Balance to be expended by 8/31/2016.

K:\Accounting\Advances\Tracking Report\RMC Advances 15-1 16-17 Advance Tracking Report 16-17

**EXHIBIT B
RIVERS AND MOUNTAINS CONSERVANCY
FY 2016-2017**

Date of Report 25-Jul-16

REVENUE				
ITEM	BUDGET	FUND #	% Exp.	Balance
ENVIRONMENTAL LICENSE PLATES	481,000	0140	25%	
PROPOSITION 40	0	6029	0%	
PROPOSITION 50	160,000	6031	14%	
PROPOSITION 84	96,000	6051	11%	
PROPOSITION 1	2,000,000	6083	32%	
	325,000		18%	
TOTAL REVENUE	3,062,000		100%	

1,062,000

					Month	FY Completed
					July	8%
EXPENSES						
ITEM	BUDGET	TOTAL EXPENDITURES TO DATE	ENCUMBRANCE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)
<i>PERSONNEL SERVICES</i>	700,000	0		700,000	100%	0%

Operating Expenses and Equipment

General Expense

206	Miscellaneous Office Supplies	2,500	0	2,500	100%	0%
207	Freight and Drayage	0	0	0		
213	Clerical and nonprofessional services	0	0	0		
215	Advertising	2,500	0	2,500	100%	0%
217	Meetings, conferences, and exhibits	2,000	0	2,000	100%	0%
223	Library purchases	5,000	0	5,000	100%	0%
226	Minor equipment	2,000	0	2,000	100%	0%
227	Office equipment rental, maint., & repair	1,000	0	1,000	100%	0%
239	Noc-Serv/Rent-Gen	0	0	0		

Printing

243	Photocopy	0	0	0		
244	Office copier expense (rental, maint.)	2,000	0	2,000	100%	0%
245	Printed forms and stationary	0	0	0		
246	Office Copier Supplies	5,000	0	5,000	100%	0%
248	Printing - Not Otherwise Classified	0	0	0		

Communications

252	Cell phones, PDAs, pagers	1,500	0	1,500	100%	0%
253	Central communication	0	0	0		
255	Messenger services	500	0	500	100%	0%
257	Telephone	2,500	0	2,500	100%	0%
258	Communications -Not Otherwise Classified	3,000	0	3,000	100%	0%
259	Maintenance	0	0	0		

Postage

262	Postage, stamps, stamped envelopes, etc.	2,000	0	2,000	100%	0%
263	Postage Meter (rent, repair, refills, supplies)	2,000	0	2,000	100%	0%
268	NOC Postage	100		0		

Travel: In-State

292	Per Diem	0	0	0		
293	State Vehicle - General Services	35,000	0	35,000	100%	0%
294	Commercial Air Transportation	5,000	0	5,000	100%	0%
295	Other Transportation	0	0	0		
296	Private Car	0	0	0		
297	Rental Car	0	0	0		
301	Taxi and Shuttle Service	300	0	300	100%	0%
308	Travel - Not Otherwise Classified	0	0	0		

Training

332	Tuition and Registration Fees	0	0	0		
333	Training Films and Slides	0	0	0		

Facilities Operation

344	Janitorial Services	0	0	0		
-----	---------------------	---	---	---	--	--

Item 7B

ITEM		BUDGET	TOTAL EXPENDITURES TO DATE	ENCUMBRANCE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)
345	Security	0	0		0		
346	Recurring Maintenance Services	0	0		0		
343	Rent, Buildings and Grounds	48,500	0		48,500	100%	0%
348	Waste Removal	0	0		0		
352	Special Repairs	0	0		0		
358	Noc-Serv	0	0		0		
Utilities							
362	Electricity	0	0		0		
365	Propane	0	0		0		
367	Water	0	0		0		
372	Sewer	0	0		0		
378	Utilities - Not Otherwise Classified	0	0		0		
Professional Services							
	Planning and Monitoring	499,050					
382	Interdepartmental Professional Services		0		0		
383	Accounting Interdepartment	140,000	138,000		2,000	1%	99%
396	Attorney General	12,000	0		12,000	100%	0%
398	Other Interdepartmental	1,500	0		1,500	100%	0%
418	External Professional Services	1,533,050			1,533,050	100%	0%
419	Reimb EXP-non-taxa	0	0		0		
434	Interagency Agreement	0	0		0		
Information Technology							
435	IT - Not Otherwise Classified		0		0		
436	Supplies	0	0		0		
445	Software	0	0		0		
446	Hardware	0	0		0		
448	Internet Service Provider	14,000	0		14,000	100%	0%
449	Electronic Waste and Disposal Fees	0			0		
Central Administration Services							
438	Pro Rata	40,000	0		40,000	100%	0%
451	Equipment	0	0		0		
522	Law Enforcement Material	0	0		0		
525	Gasoline	0	0		0		
535	Towing	0	0		0		
OPERATIONS SUBTOTAL		2,362,000	138,000	0	1,724,850	73%	6%
TOTAL EXPENSES		3,062,000	138,000	0	2,424,850	79%	5%

This page intentionally left blank