

DATE: September 26, 2016
TO: RMC Governing Board
FROM: Mark Stanley, Executive Officer
SUBJECT: Item 8B: Capital Outlay & Support Budget

BACKGROUND: This report includes information on both the RMC capital outlay and support budgets and expenditures.

Capital Outlay

The Capital Outlay report contains information on the total capital outlay funds appropriated, encumbered and remaining from Propositions 40, 50, 84 and 13. For a detailed report on each approved grant and associated fund level, please refer to Item 9 on the agenda, Cumulative Grant Project Status Summary.

This report reflects balances as of August 31, 2016.

(A)	(B)	(C)	(D)	(E)	(F)
Bond	Allocation	Encumbered	Approved Pending Encumbrance	Projects Pending Board Approval	Balance
Prop 13	\$460,000	\$460,000	\$0	\$0	\$0
Prop 40	\$39,200,000	\$39,200,000	\$0	\$0	\$0
Prop 50	\$19,600,000	\$18,958,779	\$0	\$0	\$641,221
Prop 84	\$46,700,000	\$43,842,470	\$2,646,825	\$0	\$210,705
Prop 1	\$16,975,000	\$0	\$0	\$0	\$16,975,000
Totals	\$122,935,000	\$102,461,249	\$2,646,825	\$0	\$17,826,926

Highlights:

The Open End Programmatic fund structure approved by the governing board in March 2012 provides the opportunity to evaluate projects considered for future funding individually. Project considered for funding have an association with the RMC list of programs and projects, of significant merit and having undergone evaluation for eligibility. Each project will get evaluated on an individual basis until such time as a request for proposals process is complete and approved by the RMC Governing Board. Such process is currently in effect. A request for projects was authorized September 28, 2015 and closed June 30, 2016 with anticipated award of projects through FY 16-17.

Projects Pending Encumbrance:

RMC14003-Willowbrook Walking Path Compton Creek Project- In October 2013, the Los Angeles Conservation Corps submitted a grant proposal to the Strategic Growth Council for the Willowbrook Walking Path Compton Creek project located in the unincorporated area of Los Angeles County, bordering the City of Compton. The funding request was for a total of \$798,815 and included the extension of the Willowbrook Walking Path, creating a ½ mile linear park along the Compton Creek. The Rivers and Mountains Conservancy was listed as one of the three partners that would provide matching grant funds in the amount of \$300,000, additionally, the Office of the Los Angeles County 2nd Supervisorial District and the State Coastal Conservancy would also provide matching funds. The total project amount is \$1,698,815 and the grantee has been notified that their grant was approved in the amount of (\$300,000).

RMC15110-Los Angeles River Revitalization Corporation- The project is part of an effort to create a unique identity and multi-use benefits for the 51-mile length of the Los Angeles River, while maintaining flood control capacity. The LA River Revitalization Corporation (LARRC) has been building momentum around this effort along with a core technical team including Gehry Partners, OLIN Landscape, and Geosyntec. The goal is to develop an integrated design and technical analysis along the entire 51-mile length of the LA River and create a range of river interventions and multi-benefit capital improvement projects. (\$500,000)

RMC15111-Azusa Foothill Acquisition- The Watershed Conservation Authority (WCA) proposes to complete pre-acquisition activities, including due diligence review, and the acquisition of approximately 40 acres of foothill open space, referred to herein as Assessor Parcel No. 8684-024-036. The parcel is approximately 40 acres of undeveloped open space located within the unincorporated Los Angeles County in the San Gabriel Mountains above the northern portion of the City of Azusa. The proposed acquisition of APN 8684-024-036 preserves one of the last remaining undeveloped private property along the foothill's urban-wildlife interface between the San Gabriel Valley and the San Gabriel Mountains National Monument, which includes the protection and preservation of existing natural habitat and native floral and faunal biodiversity. (\$53,225)

RMC15112-Green Regional Environmental Enhancement Network Project- The Green Regional Environmental Enhancement Network (GREEN) Project is a collaborative planning and project implementation approach supporting watershed based greening efforts; including stakeholder participation and stewardship building; watershed needs assessment and identification of priority projects; community engagement strategies and analysis; launching and maintaining a GREEN project portal; and, catalyzing sustainable investment in the region. This project will allow for efficiency in development and implementation of projects throughout the Urban Program area as well as the Rivers/Tributaries program area. (\$650,000)

RMC15114-San Gabriel River Watershed Ranger Program Water Quality Monitoring Program- The Council for Watershed Health in partnership with the Watershed Conservation Authority are proposing a robust water quality data collection and monitoring program along the upper reaches of the San Gabriel River, within the San Gabriel Mountains National Monument. The water quality data seeks to characterize the occurrences and severity of littering and provide land managers information and recommendations for the current conditions. (\$65,000)

RMC15115-Aquarium of the Pacific for the Watershed Exhibit and Classroom Improvement Project- The Aquarium of the Pacific (Aquarium) proposes improvements to the Watershed Exhibit and Classroom, these improvements will include improvements to the methods by which information is delivered including additions of digital displays, enriching the aesthetic qualities of the area, making connections to the new Butterfly Garden and Steelhead Exhibit, redesigning interpretative signage, and upgrading and expanding the capacity of the Watershed Classroom. (\$358,600)

RMC16001-Acquisition of real property and related expenses for APN 8684-024-036- The WCA proposes to complete an acquisition of ±39.79 acres of undeveloped open space located in the San Gabriel Mountain foothills above the City of Azusa. The acquisition preserves one of the last remaining private holding along the foothill interface between the San Gabriel Valley and the San Gabriel Mountains National Monument for the purpose of watershed restoration, community-driven stewardship, and suitable low-impact recreation. (\$720,000)

Support Budget and Expenditures

Fiscal Year 2016/17 Support Expenditures Report: The attached Exhibit A outlines projects that have received advance funds. Each project that receives advance funds must reconcile upon expenditure. The attached Exhibit B “Fiscal Year Support Expenditures” report assists the RMC in tracking allocated income and expenditures for each fiscal year. The revenue section of the report delineates the four fund sources for operations: the Environmental License Plate Fund, Propositions 40, 50 and 84. The reports include expenditures that have been processed and sent to Contracted Fiscal Services for payment.

The expense report displays and tracks the administrative and operation expenses for the RMC. The report includes Personnel Services and Operating Expenses/Equipment. The cumulative contract report for the support budget is attached as Exhibit C. This report includes contracts executed under the Executive Officer’s Discretionary Approval for under \$10,000.00 and those over \$10,000.00 that have been approved by the RMC Board.

Report on Advance Funds – Exhibit A
Support & Operations – Exhibit B
Contracts – Exhibit C

Exhibit A: Report on Advance Funds

FY 16-17
Jul-16

RMC Project Number	Project Name	Grantee	Total Funds Granted from RMC	Advance Amt. Requested	Advance Check Requested from Controller*	Advance Check Received from Controller*	Remaining balance from advance request	Deadline for Expenditure of Advance	Status
RMC3609	Duck Farm Phase 1A Implementation	Watershed Conservation Authority	\$5,800,000.00	\$324,000.00	5/14/2015	7/13/2015	\$24,752.93	8/31/2016	Advance check received; Balance remaining to be expended by 8/31/2016.
RMC09105	San Gabriel River Confluence	Watershed Conservation Authority	\$770,584.00	\$122,131.49	3/26/2015	6/15/2015	\$67,205.70	8/31/2016	Advance check received. Balance remaining to be expended by 8/31/2016.
RMC13006	Citrus Grove Heights Bike Stop Project	Watershed Conservation Authority	\$30,000.00	\$20,500.00	3/10/2014	4/2/2014	\$3,874.85	8/31/2016	Advance check received. Balance remaining to be expended by 8/31/2016.
RMC14001	River Wilderness Park Entry	Watershed Conservation Authority	\$455,998.00	\$274,295.00	12/17/2014	1/21/2015	\$52,347.52	8/31/2016	Advance check received. Balance to be expended by 8/31/2016.
RMC15102	Roberts Canyon Foothill Area Acquisition	Watershed Conservation Authority	\$52,500.00	\$5,000.00	5/13/2015	7/20/2015	\$2,972.00	8/31/2016	Advance check received. Balance remaining to be expended by 8/31/2016
RMC15106	Emerald Necklace Master Plan Project	Watershed Conservation Authority	\$31,000.00	\$16,000.00	7/9/2015	11/6/2015	\$4,912.25	8/31/2016	Advance check received Balance to be expended by 8/31/2016.

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EXHIBIT B
RIVERS AND MOUNTAINS CONSERVANCY
FY 2016-2017

Date of Report 26-Sep-16

REVENUE				
ITEM	BUDGET	FUND #	% Exp.	Balance
ENVIRONMENTAL LICENSE PLATES	481,000	0140	25%	
PROPOSITION 40	0	6029	0%	
PROPOSITION 50	160,000	6031	14%	
PROPOSITION 84	96,000	6051	11%	
PROPOSITION 1	2,000,000	6083	32%	
	325,000		18%	
TOTAL REVENUE	3,062,000		100%	

1,062,000

					Month	FY Completed
					August	17%
EXPENSES						
ITEM	BUDGET	TOTAL EXPENDITURES TO DATE	ENCUMBRANCE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)
PERSONNEL SERVICES	700,000	80,000		620,000	89%	11%

Operating Expenses and Equipment

General Expense

206	Miscellaneous Office Supplies	2,500	0	2,500	100%	0%
207	Freight and Drayage	0	0	0		
213	Clerical and nonprofessional services	0	0	0		
215	Advertising	2,500	0	2,500	100%	0%
217	Meetings, conferences, and exhibits	2,000	0	2,000	100%	0%
223	Library purchases	5,000	0	5,000	100%	0%
226	Minor equipment	2,000	0	2,000	100%	0%
227	Office equipment rental, maint., & repair	1,000	0	1,000	100%	0%
239	Noc-Serv/Rent-Gen	0	0	0		

Printing

243	Photocopy	0	0	0		
244	Office copier expense (rental, maint.)	2,000	0	2,000	100%	0%
245	Printed forms and stationary	0	0	0		
246	Office Copier Supplies	5,000	0	5,000	100%	0%
248	Printing - Not Otherwise Classified	0	0	0		

Communications

252	Cell phones, PDAs, pagers	1,500	146	1,354	90%	10%
253	Central communication	0	0	0		
255	Messenger services	500	0	500	100%	0%
257	Telephone	2,500	237	2,263	91%	9%
258	Communications -Not Otherwise Classified	3,000	494	2,506	84%	16%
259	Maintenance	0	0	0		

Postage

262	Postage, stamps, stamped envelopes, etc.	2,000	0	2,000	100%	0%
263	Postage Meter (rent, repair, refills, supplies)	2,000	0	2,000	100%	0%
268	NOC Postage	100		0		

Travel: In-State

292	Per Diem	0	0	0		
293	State Vehicle - General Services	35,000	460	34,540	99%	1%
294	Commercial Air Transportation	5,000	0	5,000	100%	0%
295	Other Transportation	0	0	0		
296	Private Car	0	0	0		
297	Rental Car	0	0	0		
301	Taxi and Shuttle Service	300	0	300	100%	0%
308	Travel - Not Otherwise Classified	0	0	0		

Training

332	Tuition and Registration Fees	0	0	0		
333	Training Films and Slides	0	0	0		

Facilities Operation

344	Janitorial Services	0	0	0		
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Item 8B

ITEM		BUDGET	TOTAL EXPENDITURES TO DATE	ENCUMBRANCE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)
345	Security	0	0		0		
346	Recurring Maintenance Services	0	0		0		
343	Rent, Buildings and Grounds	48,500	0		48,500	100%	0%
348	Waste Removal	0	0		0		
352	Special Repairs	0	0		0		
358	Noc-Serv	0	0		0		
Utilities							
362	Electricity	0	0		0		
365	Propane	0	0		0		
367	Water	0	0		0		
372	Sewer	0	0		0		
378	Utilities - Not Otherwise Classified	0	0		0		
Professional Services							
	Planning and Monitoring	499,050					
382	Interdepartmental Professional Services		0		0		
383	Accounting Interdepartment	140,000	138,000		2,000	1%	99%
396	Attorney General	12,000	0		12,000	100%	0%
398	Other Interdepartmental	1,500	0		1,500	100%	0%
418	External Professional Services	1,533,050			1,533,050	100%	0%
419	Reimb EXP-non-taxa	0	0		0		
434	Interagency Agreement	0	0		0		
Information Technology							
435	IT - Not Otherwise Classified		0		0		
436	Supplies	0	0		0		
445	Software	0	0		0		
446	Hardware	0	0		0		
448	Internet Service Provider	14,000	339		13,661	98%	2%
449	Electronic Waste and Disposal Fees	0			0		
Central Administration Services							
438	Pro Rata	40,000	0		40,000	100%	0%
451	Equipment	0	0		0		
522	Law Enforcement Material	0	0		0		
525	Gasoline	0	0		0		
535	Towing	0	0		0		
OPERATIONS SUBTOTAL		2,362,000	139,676	0	1,723,174	73%	6%
TOTAL EXPENSES		3,062,000	219,676	0	2,343,174	77%	7%

