

**DATE:** September 21, 2020  
**TO:** RMC Governing Board  
**FROM:** Salian Garcia, Staff Services Manager I  
**THROUGH:** Mark Stanley, Executive Officer  
**SUBJECT:** Item 8B: Capital Outlay & Support Budget

**BACKGROUND:** This report includes information on the RMC's revenue and expenditures from local assistance, capital outlay, and Lower Los Angeles River-specific projects.

The Capital Outlay report contains information on the total capital outlay funds appropriated, encumbered and remaining from Propositions 1, 40, 50, 68, and 84. For a detailed report on each approved grant and associated fund level, please refer to agenda Item 8C Cumulative Grant Project Status Summary. This report reflects balances as of August 31, 2020.

	Bond	Appropriation	Encumbered / Expended	Approved Pending Encumbrance	Projects Pending Board Approval	Balance
Local Assistance & Capital Outlay (Urban/Lower LA River-specific)	Prop 1 [§79735(a)]	\$ 18,450,000	\$ 8,498,037	\$ -	\$ -	\$ 9,951,963
	Prop 68 - Prj/PM [§80100(a)(1)(B)]	\$ 25,196,345	\$ -	\$ -	\$ -	\$ 25,196,345
	Prop 68 - SDAC [§80100(a)(1)(B)]	\$ 7,507,155	\$ 332,450	\$ -	\$ -	\$ 7,174,705
	Prop 68 - TA/CA [§80100(a)(1)(B)]	\$ 2,559,000	\$ -	\$ -	\$ -	\$ 2,559,000
	Lower LA River Sub-Grant Program (Prop 1)	\$ 28,100,000	\$ -	\$ -	\$ -	\$ 28,100,000
	Sub Total	\$ 81,812,500	\$ 8,830,487	\$ -	\$ -	\$ 72,982,013
Local Assistance & Capital Outlay (Territory-wide/Other)	Prop 40	\$ 37,097,363	\$ 37,097,363	\$ -	\$ -	\$ -
	Prop 50	\$ 17,604,909	\$ 17,604,909	\$ -	\$ -	\$ -
	Prop 84	\$ 36,000,000	\$ 36,000,000	\$ -	\$ -	\$ -
	Prop 1 [§79731(f)]	\$ 28,305,875	\$ 25,855,135	\$ -	\$ -	\$ 2,450,740
	Prop 68 - Prj/PM [§80110(b)(6)]	\$ 19,402,000	\$ 3,738,920	\$ -	\$ -	\$ 15,663,080
	Prop 68 - SDAC [§80110(b)(6)]	\$ 6,300,000	\$ 1,996,380	\$ -	\$ -	\$ 4,303,620
	Prop 68 - TA/CA [§80110(b)(6)]	\$ 2,048,000	\$ -	\$ -	\$ -	\$ 2,048,000
	Sub Total	\$ 146,758,147	\$ 122,292,707	\$ -	\$ -	\$ 24,465,440
Budget Act/Direct Funding	Lower LA Restoration & Revitalization Funds (BA 2018)	\$ 19,000,000	\$ 16,695,513	\$ -	\$ -	\$ 2,304,487
	Lower LA Restoration & Revitalization Funds (BA 2019)	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000
	Compton Creek Funds (BA 2019)	\$ 3,000,000	\$ 220,248	\$ -	\$ -	\$ 2,779,752
	Rio Hondo Confluence Signature Project	\$ 7,000,000	\$ -	\$ -	\$ -	\$ 7,000,000
	Sub Total	\$ 32,000,000	\$ 16,915,761	\$ -	\$ -	\$ 15,084,239

Total Appropriations	\$ 260,570,647
Total Encumbered	\$ 148,038,955
Total Approved Pending Enc.	\$ 0
Total Projects Pending Board Approval	\$ 0
<b>Total Available for Enc/Exp.</b>	<b>\$ 112,531,692</b>

### **Projects Approved Pending Encumbrance**

None to report

### **Support Budget and Expenditures**

The attached Exhibit A is the Support & Operations Budget for Fiscal Year 2019/2020 which displays and tracks the administrative and operational expenses for the RMC. The revenue section of the report delineates the six fund sources for operations: Environmental License Plate Fund, Propositions 1, 40, 50, 68, and 84. The reports include expenditures that have been processed and sent to Contracted Fiscal Services for payment through June 30, 2020.

The attached Exhibit A-1 reflects the RMC's draft Fiscal Year 2020/2021 Support and Operations Budget. The RMC is currently awaiting proposed annual expenditures from the Department of General Services, specifically in contracted Human Resources, before finalizing its budget.

The attached Exhibit B outlines projects that have received advanced funds. Each project that receives advance funds must reconcile upon expenditure.

The cumulative contract report for the support budget is attached as Exhibit C. This report includes contracts executed under the Executive Officer's Discretionary Approval for under \$10,000.00 and those over \$10,000.00 that have been approved by the RMC Board.

***Exhibit A – FY 2020/21 Support & Operations***

***Exhibit B – Advanced Funds Report***

***Exhibit C – Contracts***

**RIVERS AND MOUNTAINS CONSERVANCY  
FY 2020 - 2021**

**Date of Report August 31, 2020**

<b>REVENUE</b>				
<b>ITEM</b>	<b>BUDGET</b>	<b>FUND #</b>	<b>% Exp.</b>	<b>Balance</b>
ENVIRONMENTAL LICENSE PLATES	456,000	0140	28.6%	456,000
PROPOSITION 40	94,455	6029	5.9%	94,455
PROPOSITION 50	0	6031	0.0%	0
PROPOSITION 84	107,000	6051	6.7%	107,000
PROPOSITION 1	251,733	6083	15.8%	251,733
PROPOSITION 68	686,738	6088	43.0%	658,396
<b>TOTAL REVENUE</b>	<b>1,595,926</b>		<b>100%</b>	
	additional 5% reduction			<b>1,516,130</b>

<b>EXPENSES</b>						<b>Month</b>	<b>FY Completed</b>		
						<b>Aug</b>	<b>17.0%</b>		
<b>ITEM</b>	<b>FY 2020/21 BUDGET</b>	<b>TOTAL EXPENDITURES TO DATE</b>	<b>AVAILABLE BUDGET BALANCE (\$)</b>	<b>AVAILABLE BUDGET BALANCE (%)</b>	<b>BUDGET SPENT (%)</b>	<b>FY 2019/20 BUDGET</b>	<b>As of 06/30/20</b>	<b>% FY20 over FY19</b>	
5100000 Civil Service Employees	929,167	165,805	763,362	82%	18%	951,440	761,673	-2.3%	

Operating Expenses and Equipment

General Expense

<a href="#">5301200</a> Dues and Memberships	500	0	500	100%	0%	1,000	159	-50.0%
<a href="#">5301700</a> Miscellaneous Office Supplies	2,000	0	2,000	100%	0%	5,000	1,945	-60.0%
<a href="#">5301700</a> Miscellaneous Office Supplies - COVID-19	2,000	0	2,000	100%	0%	0	0	0.0%
<a href="#">5301050</a> Advertising	500	0	500	100%	0%	5,000	4,070	-90.0%
<a href="#">5301150</a> Conferences	1,000	0	1,000	100%	0%	5,000	1,507	-80.0%
<a href="#">5301500</a> Meeting	200	0	200	100%	0%	2,000	115	-90.0%
<a href="#">5301450</a> Library purchases	0	0	0			1,000	0	0.0%
<a href="#">5368115</a> Office Equipment (non capital)	1,000	0	1,000	100%	0%	10,000	422	-90.0%
<a href="#">5301620</a> Office equipment rental, maint.,& repair	1,000	0	1,000	100%	0%	1,000	185	0.0%
<a href="#">5368045</a> Furniture	2,000	0	2,000	100%	0%	60,000	0	-96.7%
<a href="#">5301350</a> Freight	500	0	500	100%	0%	10,000	0	-95.0%

Exhibit A

Item 8B

ITEM	FY 2020/21 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2019/20 BUDGET	As of 06/30/20	% FY20 over FY19	
<a href="#">5105100</a> Board Members	4,200	0	4,200	100%	0%	2,800	1,555	0.0%	
<a href="#">5150900</a> Staff Benefits (ie. Employee Wellness Program)	0	0	0			6,500	4,290	0.0%	
Printing									
<a href="#">5302800</a> Photocopy (ie. Konica)	5,000	0	5,000	100%	0%	8,000	3,514	-37.5%	
<a href="#">5302300</a> Office copier expense (ie. maint.)	0	0	0			0	0	0.0%	
<a href="#">5346700</a> IT Supplies (ie. Paper, toner)	2,500	0	2,500	100%	0%	4,500	304	-44.4%	
<a href="#">5302600</a> Office Copier Supplies (ie. staples, cords)	500	0	500	100%	0%	500	0	0.0%	
<a href="#">5302900</a> Printing - Not Otherwise Classified	500	0	500	100%	0%	2,500	1,424	-80.0%	
Communications									
<a href="#">5304100</a> Cell phones, PDAs, pagers	5,000	93	4,907	98%	2%	3,000	1,907	66.7%	
<a href="#">5304700</a> Telephone	4,000	243	3,757	94%	6%	5,000	3,212	-20.0%	
<a href="#">5304800</a> Communications -Not Otherwise Classified	2,000	42	1,958	98%	2%	2,000	1,359	0.0%	
<a href="#">5304260</a> Maintenance	0	0	0			0	0	0.0%	
Postage									
<a href="#">5306200</a> Postage, stamps, stamped envelopes, etc.	500	0	500	100%	0%	500	17	0.0%	
<a href="#">5306600</a> Postage Meter (rent, repair, refills, supplies)	2,500	0	2,500	100%	0%	5,000	1,832	-50.0%	
Travel: In State & OST									
<a href="#">5320220</a> Travel - In State Lodging	500	0	500	100%	0%	1,000	788	-50.0%	
<a href="#">5320480</a> State Vehicle - related travel	1,000	0	1,000	100%	0%	1,000	654	0.0%	
<a href="#">5390850</a> State Vehicle - General Maintenance/Repair	1,000	0	1,000	100%	0%	2,000	61	-50.0%	
<a href="#">5390800</a> State Vehicle - Gasoline	2,500	0	2,500	100%	0%	2,000	1,092	25.0%	
<a href="#">5308700</a> Insurance - Vehicle	1,000	0	1,000	100%	0%	1,000	657	0.0%	
<a href="#">5320400</a> Commercial Air Transportation	4,000	0	4,000	100%	0%	12,000	5,329	-66.7%	
<a href="#">5320240</a> Travel - Per Diem Allowances	1,000	0	1,000	100%	0%	2,000	540	-50.0%	
<a href="#">5320440</a> Private Car (ie. Mileage)	3,000	15	2,985	100%	0%	4,500	3,341	-33.3%	
<a href="#">5320470</a> Rental Car	500	0	500	100%	0%	1,500	120	-66.7%	
<a href="#">5320610</a> Travel - OST Lodging	0	0	0			800	773	0.0%	
<a href="#">5320630</a> Travel - OST Per Diem Allowances	0	0	0			400	101	0.0%	
<a href="#">5320260</a> Travel Agency Mgmt & Transaction Fees	200	0	200	100%	0%	200	119	0.0%	
<a href="#">5390870</a> Other Vehicle Operations Services	0	0	0			1,000	0	0.0%	

Exhibit A

Item 8B

ITEM	FY 2020/21 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2019/20 BUDGET	As of 06/30/20	% FY20 over FY19	
Training									
<a href="#">5322400</a> Tuition and Registration Fees	1,000	0	1,000	100%	0%	8,500	6,635	-88.2%	
Facilities Operation									
<a href="#">5324250</a> Facilities Planning - General Svs, etc	20,000	0	20,000	100%	0%	20,000	13,942	0.0%	
<a href="#">5324150</a> Facilities Operations - other	19,500	0	19,500	100%	0%	40,000	0	0.0%	
<a href="#">5324150</a> Facilities Operations - other (COVID19)	2,000	0	2,000	100%	0%	0	0	0.0%	
<a href="#">5324450</a> Rent, Buildings and Grounds	49,564	8,020	41,544	84%	16%	49,560	48,120	0.0%	
Professional Services									
Planning and Monitoring									
<a href="#">5340330</a> Interdepartmental Professional Services	10,200	0	10,200	100%	0%	3,000	1,014	240.0%	
<a href="#">5340210</a> Accounting Interdepartment (PRO RATA PROCES	146,825	0	146,825	100%	0%	232,100	233,932	-36.7%	
<a href="#">5340220</a> Administrative Interdepartment	33,345	0	33,345	100%	0%	25,000	20,596	33.4%	
<a href="#">5340310</a> Attorney General	70,000	0	70,000	100%	0%	70,000	64,938	0.0%	
<a href="#">5150800</a> Workers Compensation	4,500	0	4,500	100%	0%	25,000	3,865	-82.0%	
<a href="#">5340420</a> External Administrative Services	0	0	0			10,000	0	-100.0%	
<a href="#">5340490</a> External Prof Svs-IT	68,229	5,415	62,814	92%	8%	120,000	69,160	-43.1%	
<a href="#">5340580</a> External Prof Svs-Other Consulting & Prof Svs	0	0	0			45,000	11,762	-100.0%	
Information Technology									
<a href="#">5368025</a> Computer & Computer Equip (Non Capital)	10,000	0	10,000	100%	0%	13,500	10,503	-25.9%	
<a href="#">5362240</a> Computer & Computer Equip (Capital)	0	0	0			10,000	0	-100.0%	
<a href="#">5362290</a> Office Equipment (Capital)	0	0	0			10,000	0	-100.0%	
<a href="#">5346390</a> IT Services - Other (Security, Archival, etc)	8,000	48	7,952	99%	1%	12,000	6,402	-33.3%	
<a href="#">5346340</a> Software	6,000	0	6,000	100%	0%	10,000	5,139	-40.0%	
<a href="#">5346320</a> Hardware Maintenance	1,000	0	1,000	100%	0%	0	0	0.0%	
<a href="#">5346500</a> Internet Service Provider	20,000	0	20,000	100%	0%	20,000	19,004	0.0%	
<a href="#">5346800</a> Electronic Waste and Disposal Fees	200	0	200	100%	0%	200	27	0.0%	
<a href="#">5346900</a> IT - Hardware/Construction	0	0	0			14,000	13,000	0.0%	
Central Administration Services									
<a href="#">5432000</a> Grants & Subventions - Governmental	55,000	0	55,000	100%	0%	55,000	55,000	0.0%	
<a href="#">5432500</a> Grants & Subventions - NonGovernmental	10,000	0	10,000	100%	0%	50,000	15,350	-80.0%	
<b>OPERATIONS SUBTOTAL</b>	<b>586,963</b>	<b>13,876</b>	<b>573,087</b>	<b>98%</b>	<b>2%</b>	<b>1,011,560</b>	<b>639,620</b>	<b>-42.0%</b>	
<b>TOTAL EXPENSES</b>	<b>1,516,130</b>	<b>179,680</b>	<b>1,336,450</b>	<b>88%</b>	<b>12%</b>	<b>1,963,000</b>	<b>1,401,293</b>	<b>-22.8%</b>	

Exhibit B: Report on Advance Funds

Fiscal Year 2020-2021  
Balances as of 08/31/20

RMC Project Number	Project Name	Grantee	Total Funds Granted from RMC	Advance Amt. Requested	Date on Advance Check from SCO	Remaining balance from advance request	Deadline for Expenditure of Advance	Status

Contract Number	Contractor Name	Amount of contract	Start Date	End Date	Scope of Work
RMC18510	Urbanism Advisors	\$ 90,000.00	03/01/19	06/30/22	Specialized consulting services related to the RMC's expansion (AB 1694/AB 2103), including outreach to local governments and agencies, attendance in meetings with team and elected officials, and other tasks necessary to support the expansion. Other services are related to the Green Incubator.
RMC18514	US Bank CAL-Card	\$ 10,000.00	4/24/2019	12/31/2020	The CAL-Card is a "no cost" program unless an unpaid invoice has accrued late penalties; late penalties are assessed on day 46 from the invoice date. Card will be used for vendors that do not accept purchase orders (i.e. Dropbox)
RMC19506	Watershed Conservation Authority	\$ 1,500,000.00	7/1/2019	6/30/2021	Benefits accruing as a result of the transactions completed by this Agreement, including, without limitation, (i) fulfillment of the Authority's mission (ii) direct benefits such as revenues from the projects and increased revenues from property, parking, business, utility, (iii) the enhanced economic opportunities for business surrounding the projects and in the Lower Los Angeles and San Gabriel River watersheds, and (iv) the benefits such as revitalization of the Lower Los Angeles River together with the Authority's obligations under this Agreement, its communities, partners, and grantors, represent fair consideration for all of the obligations to be understood by the Conservancy as contemplated by this Agreement.
RMC19507	Cyber Specialists, Inc	\$ 255,000.00	12/01/19	06/30/23	Professional services included, but not limited to, assisting in the design, configuration and on-going maintenance/service of existing onsite network and GIS servers, and support.
RMC19508	Citibank, N.A.	No max	01/29/20	10/31/21	Agreement is under DGS MSA 5159906 for Travel Payment System.
RMC19509	Geosyntec Consultants	\$ 2,188,970.00	01/06/20	07/31/20	Professional services include architectural, engineering, planning, and community engagement services through the Concept Design phase, and prelim Section 408 permit coordination.
RMC19511	Moore Iacofano Goltsman, Inc (MIG)	\$ 148,070.00	01/02/20	09/30/20	Update to the Common Ground, from the Mountains to the Sea Open Space Plan
RMC19512	Department of Water Resources (DWR)	\$ 4,800.00	07/01/19	06/30/22	IAA for IT shared-services and/or computer resources, including website hosting and website compliancy assessment/redesign
RMC19513	Studio-MLA	\$ 220,248.00	11/18/19	12/31/20	Planning and engagement services for the landscape architectural scope for the Compton Creek Implementation project